

**CITY OF DELTONA, FLORIDA
REGULAR MEETING
SENIOR ADVISORY SUB-COMMITTEE MEETING
MONDAY, OCTOBER 24, 2011**

A Regular Meeting of the Senior Advisory Sub-Committee was held on Monday, October 24, 2011 at the City Hall, First Floor Kitchen Area at 2345 Providence Boulevard, Deltona, Florida.

1. CALL TO ORDER:

The meeting was called to order at 5:57 p.m. by the Chair, Janet Deyette.

2. ROLL CALL:

Chair	Janet Deyette	Present
Vice Chair	Rose Miller	Present
Committee Member	Mary Micelli	Present
Committee Member	Beverly Pellon	Present

Also present: Parks & Recreation Director Steve Moore; and Crystal Edwards, Board Secretary.

3. APPROVAL OF MINUTES:

A. Minutes:

1. Meeting – July 25, 2011.

Motion by Rose Miller, seconded by Beverly Pellon to adopt the minutes of the Regular Senior Advisory Sub-Committee meeting of July 25, 2011. There was no discussion. The motion was unanimously approved.

4. ANNOUNCEMENTS:

The following flyers/information was distributed to the members: Halloween Spooktacular on October 28 & 29 and the Christmas Parade scheduled for December 17, 2011.

Janet Deyette questioned the age requirement for game volunteers at Spooktacular. Mr. Moore explained to the sub-committee that we are looking to place one (1) adult per game with two (2) teenagers totaling three (3) people per game.

5. PUBLIC COMMENT:

Margaret Moynihan introduced herself to the sub-committee. She stated that she had just recently become aware of the Senior Advisory Sub-Committee and was interested in attending a meeting. All members thanked Margaret for attending.

1 **6. OLD BUSINESS:**

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3 **A. Out and About Trip Wrap-up**

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5 Staff informed the sub-committee that all feedback received from the guests who attended was
6 completely positive, but the lack of participation will impact other trips in the future.

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8 **B. Senior Halloween Ball Wrap-up**

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10 The Senior Advisory Sub-Committee members concurred that this event was well appreciated by
11 the guests who attended. Positive comments were given from sub-committee members regarding
12 decorations, food provided, the DJ and the low cost for admission. A suggestion was made that
13 Friday afternoon was not the ideal day or time to host such an event.

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15 Mr. Moore re-iterated the fact that the event should have attracted a larger number of guests and
16 the lower attendance this year will affect next year.

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18 **7. NEW BUSINESS:**

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20 **A. New By-Laws**

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22 Mr. Moore advised that the Commission had decided to do one generic set of By-Laws for all
23 boards and committees. He pointed out, Page 5; Article XII of the By-Laws. Mr. Moore informed
24 the members that the Commission was entertaining an opportunity where they would look at a list
25 of projects or issues that the advisory boards would like to see. Mr. Moore specified that the
26 board would recommend a list of projects to staff; staff would then present it to the Commission
27 for the Commission to task the sub-committee. When the project is complete the department head
28 will report the sub-committees findings.

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30 **B. Santa's North Pole**

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32 Mr. Moore told the members that the Parks and Recreation Department would still be hosting
33 "Santa's North Pole" at the Deltona Library on Saturday, December 10th. He explained that Santa
34 would be there and there would be photo opportunities available from Walgreens. The Christmas
35 display will remain up all month for the public to enjoy. Staff addressed the sub-committee with
36 scheduling for Santa's North Pole set-up, hours of operation and disassembling the decorations in
37 January. Members will email staff the names and numbers of willing volunteers.

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39 Mr. Moore is working on scheduling some form of entertainment for the children after the event.

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41 **C. Topics for Discussion with the City Commission**

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43 Mr. Moore suggested that the Senior Advisory Sub-Committee focus on exploring advertising
44 options for already established events/programs such as soliciting information sharing with other
45 organizations, and establish relationships within the community for advertising senior events.
46 While discussing the topics Mr. Moore reminded the members that from a financial point of view
47 the events offered will not receive support if attendance remains low.

Motion by Janet Deyette, seconded by Rose Miller to submit the following to the Commission: explore advertising options available for a low cost or no cost; develop a means of event/program information sharing; establish relationships with senior associated organizations within the community. There was no discussion. The motion was unanimously approved.

8. DIRECTOR COMMENTS:

Mr. Moore explained that the City would be hosting its first Christmas Parade on December 17th. He stated that Deland would be assisting us by providing some of their resources. The parade route will be from Ft. Smith and Providence to City Hall with festive decorations and entertainment in the courtyard of City Hall.

Mr. Moore also stated that the Senior Expo will be changing its name to the Community Expo. This change will be made with the expectation of the expo aiding and assisting a much broader portion of the community.

9. MEMBERS COMMENTS:

Rose Miller liked the suggestions given by Mr. Moore and is looking forward to promoting the senior events and receiving a larger turnout than before.

Beverly Pellon will ask around the Senior Center for volunteers to help with Santa's North Pole.

Janette Deyette thanked everyone for a productive meeting.

Staff asked the Senior Advisory Sub-Committee to please email any volunteer information collected for Santa's North Pole set-up.

10. NEXT MEETING DATE:

The next meeting of the Senior Advisory Sub-Committee is tentatively scheduled for Monday, November 28, 2011 at 6:00 p.m. in the first floor kitchen area in City Hall.

11. ADJOURNMENT:

There being no further business the meeting adjourned at 7:07 p.m.

Motion by Rose Miller, seconded by Mary Micelli to adjourn. The Motion was unanimously approved.

Approved this _____ day of November, 2011.

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ATTEST:

Janet Deyette, Chairperson

Steve Moore
Director, Parks and Recreation
Senior Advisory Sub-Committee